

~~Administrative - Internal Use Only~~

Approved For Release 2002/05/17 : CIA-RDP86-00114R000100070005-8

DDA 77-4440

5 AUG 1977

MEMORANDUM FOR: Deputy Director for Operations

FROM: Michael J. Malanick
Acting Deputy Director for Administration

SUBJECT: COMMENT for DDA Exchange

Bill,

1. Action is now underway in DDA to get materials together for publication of the next issue of our quarterly magazine, DDA Exchange, which is distributed to our Directorate careerists in the Metropolitan area. Our custom has been to have a senior official of the Agency or this Directorate contribute the lead article, COMMENT. The subject is left to the discretion of the writer--whatever he wants to say. Some who have written for DDA Exchange in the past include Mr. Bush, Mr. Blake, Mr. McMahon and Mr. Knoche. Admiral Turner was our most recent author; his article is in the attached DDA Exchange.

2. The Associate Editors, who met recently to plan for the October issue, have recommended that you be invited to contribute COMMENT. The relationship between the Directorates of Administration and Operations has been particularly close over many years; and so it is especially appropriate that you be asked to share your thoughts with us.

3. If you accept the invitation, may we have your permission for use of your portrait with your comments. Manuscripts for the October issue should be submitted to the Managing Editor, DDA Exchange, room 7D18, Headquarters, on or before 2 September 1977.

4. If your schedule or other considerations make this request inappropriate at this time, you may elect to contribute your comments in a subsequent issue. Please let us know.

/s/ Michael J. Malanick

Michael J. Malanick

Attachment:
DDA Exchange - July issue

Approved For Release 2002/05/17 : CIA-RDP86-00114R000100070005-8

~~Administrative - Internal Use Only~~

Distribution:

- Original & 1 - Addressee w/att.
1 - MJM Chrono wo/att.
1 - DDA Subject wo/att.
1 - DDA Chrono wo/att.
✓ 2 - DDA/M&AS wo/att.

DDA/M&AS: (5 August 1977)

STATINTL